

**Ypsilanti Community Band
Board Meeting Minutes
March 10, 2008**

Board Present	Board Absent
Carter Adler	Alan Aldworth
Beth Askew	John Reves
Meagan Bush	Sandy Wagner
Rebecca Cheskidov	Jim Wagner
Monica Chu	
Matt Miller	
Jerry Robbins	
Nathan Sparks	
Aaron Taratsas	
Paul Vaughn	
Tom Warner	
Eric Walters	

Agenda Item	Discussion/Decision
Vote to approve February 2008 Meeting Minutes	<u>minutes approved (unanimous; 10 votes)</u>
Committee Updates	<p>a. <u>Fundraising</u>: Rebecca reports looking to do another annual fund mailing. Also discussed goals for next year, \$17-20K in general funds. Will also send out more fundraising mail for the Bowman fund. Will be targeting businesses. Capital needs: truck. Committee wants to go out get specific donations for a truck, marimba, stands and other property needs. Bowman fund: should shoot for \$10k for this year with overall goal of \$50k. Next meeting is March 25th. Paul has update on cost of truck: temporary agreement with Uhaul to donate 17 foot truck for the year, rental fee is waived and 35 cents a mile. They get a free ad in our program for the life of the agreement. <u>Motion to move and all approved (10 votes)</u>. Cueter dealership will donate a trailer up to \$5000. They will get a free ad for 5 years and they will also have an ad on the trailer. Cueter will get back with Paul in the next week. Meagan will check on insuring the trailer. Would also get a non-profit tag. Paul could store the trailer on his property. <u>Both options are approved by the board.</u> Paul will follow up to solidify the deal.</p> <p>b. <u>Property</u>: Aaron: still need some small percussion equipment; bongos, clock, etc. If there is money in the budget, president states Aaron should buy what is needed</p> <p>c. <u>Membership</u>: Matt: new members from Clarkston, YCB will be 80 plus. Nominations committee is hard at work. There are six potential options. Try to do voting on Tuesday, April 22 at the dress rehearsal.</p> <p>d. <u>Publicity</u>: Carter: committee is working on improving and grabbing other publicity opportunities. EMU intern has volunteered for the summer. Volunteer network has produced another marketing volunteer (EMU grad)</p> <p>e. Bowman Scholarship</p>

- f. Library: library inventory will take place at WL on Saturday, March 15th. Monica will be hosting music collection inventory on the same day.
- g. Treasurer: Nathan: Ken Bowman fund from last concert \$1148. Total for Bowman: just under \$6173. What type of account should this money be saved in? Jerry suggests depositing it with the Ann Arbor Community Foundation. They can manage the money and also advertise the fund. Board thinks this is a valid idea. Nathan will follow up and report back with details. We've brought in about \$24k. Rough balance is \$12k (includes Bowman fund).
- h. Secretary: nothing
- i. President: Insurance renewal is 10July08. Not expecting increase. Youth Empowerment website was visited and asked for more information. Meagan will report back when she gets more info.
- j. Conductor: Jerry: April 10th concert: both bands will not fit on stage but Mike Kirby will work on this. HS student will rehearse with us on March 25 and April 8th. Jerry has picked out two pieces to play with them (Am Rhapsody and Stars Stripes). Jerry will be out of country for Clarkston, Yankee Air Force and pep band gigs. Jim and Pat will fill in. Carter Eggers will play Carnival of Venice on 26June – this is not definite yet. David Vaughn will sing. Ford Lake gig – Jerry gave Carter promotional materials from Mrs. Leroy Anderson. This should be a big pr op. Milan concert will be a mix of pieces. Heritage festival – twirler and David V. Battle Hymn with YCC.
- k. Business manager: honor guard for pie sale in June: Washtenaw County Sheriffs Department; this is also a big pr op. This is their first appearance in their new uniforms. This is a confirmed booking. Blue Lake: they will send a letter in the next two days announcing our scholarship recipient. The student will get the Bowman plaque at the April concert. Facilities update: need to sign new contract with WL (current agreement expires in mid-summer). Eric reports possible lead with Ypsi mayor. Should we become Washthenaw Band? This should be put on the agenda for the general meeting. Board approves giving Paul permission to sign agreement with WL. Paul handed out YCB schedule. All approve 2may YCC event. Clarkston event on May24th – Carter abstains, Beth decents, rest approve (8 votes in favor of approving the Clarkston concert). Yankee Air Force (have offered free pancake breakfast)- board approves (10 votes). 26June2008 WCC – pie event all approved (10 votes). 26July Ford Lake – Matt and personel committee will need to arrange the post-performance gathering. This event will be printed in the Township Calendar (summer catalog). Free parking for the band, no charge for the pavilion and it has been reserved. All approve (10 votes). 7Aug Milan - \$500 to perform; same arrangements as last year. All approve (10 votes). 14Aug UA Graduation: \$1000; approved (10 votes). 16Aug heritage festival – approved (10 votes).

	<p>WL thinks they have some students that can help scan the library for \$5/hr. Paul will need to speak with the library committee. Mike Kirby may also have some student assistants for us. Committees need to make budgets. Must haves, could haves. Pease Auditorium holiday concert will be Dec. 11th. – <u>approved (10 votes)</u>. Absopur wants to sponsor water for our concerts. (for the band)</p>
budget proposals	<p>Committees need to submit budget proposals for next fiscal year</p>
discuss/vote to approve reimbursement Reimbursement procedure	<p>The following text was submitted for the board’s approval:</p> <p><i>From time to time, individuals may make expenditures on behalf of the band. Authorized expenditures will be reimbursed by the Treasurer, provided that a request for reimbursement is made within three months of the expenditure, and that adequate documentation exists to confirm that the expenditure did occur on behalf of the band. Reimbursement for any amount requested more than three months after the expenditure is subject to the approval of the Board of Directors.</i></p> <p><i>An expenditure will be considered authorized if it is approved by the Board of Directors OR if it fits into a budgeted line item and is approved by the person responsible for that line item. (For example, within a budgeted line item for fundraising, the Fundraising Chair will approve expenditures.)</i></p> <p><i>For expenditures which occurred prior to the enactment of this rule, the Treasurer will provide reimbursement if a request is made within three months of the enactment of this rule, provided that all other requirements are met.</i></p> <p>this new text will go in the guidelines. <u>all approve (10 votes)</u></p>
discuss YCB bylaws proposal re board size/membership	<p>Carter will email out the proposal. This will be voted on via email.</p>
discuss YCB directory	<p>Meagan will follow up on this. Board is OK with handing out hard copy of directory</p>
revision of 5 yr plan and status of one yr plan	<p>tabled. please review the updates</p>
website hosting – other options?	<p>Difficulties communicating with WCC. GoDaddy wants \$89/yr. Aaron will continue to check around for other hosts. Jerry says that WCC does feel obligated to help us. Eric reports we can use WCC host and pull in a second host for more sophisticated features of the site. A few board members feel the website should be “.org” Eric, Aaron, Logan will continue to explore some options.</p>

invite Dr. Skornia to guest conduct April 24th	Monica found out that Dale paid guest performers. Eric reports it is possible to get a grant to fund a special guest. Board declines the to invite Dr. S.
Discuss procedure for conductor search	we need a process in place to search for conductor. tabled

prepared by: MIC